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August 15, 2006

TO: MEMBERS, AFFILIATES AND CONSULTANTS  
CALIFORNIA CONFERENCE OF LOCAL HEALTH OFFICERS

FROM: ROBERTA LAWSON, EXECUTIVE ADMINISTRATOR  
CALIFORNIA CONFERENCE OF LOCAL HEALTH OFFICERS

SUBJECT: FALL SEMIANNUAL MEETING/CONTINUING EDUCATION PROGRAM  
OCTOBER 18-20, 2006  
HILTON SAN DIEGO AIRPORT/HARBOR ISLAND  
1960 HARBOR ISLAND DRIVE  
SAN DIEGO, CA 92101  
(619) 291-6700  
INCLUDES A DAY TRIP TO MEXICO

The California Conference of Local Health Officers (CCLHO) is holding its Fall Semiannual Meeting October 18-20, 2006 at the Hilton--San Diego Airport/Harbor Island. During that meeting, on October 19 there will be a day trip to Tijuana, Mexico for a meeting to be held jointly with Mexican health officials. In addition, the Director's Dinner will also be held jointly with Mexican counterparts in Tijuana. Bus transportation will be provided for participants from the Hilton in San Diego at 8:00 a.m. on the 19<sup>th</sup> to the meeting in Tijuana and will return that same day to the Hotel after the Dinner Banquet. All sleeping accommodations for the nights of October 17, 18, and 19 will be at the Hilton in San Diego, on the United States side of the border. Translation Services will be provided in Tijuana.

**CCLHO Fall Semiannual Business Meeting:**

The Business Meeting will be held on Wednesday, October 18, 2006 from 8:30 a.m. – 5:00 p.m. (registration at 8:00 a.m.) at the Hilton in San Diego. The meeting will highlight some important issues. Please see the attached draft agenda and let me or Dr. Glennah Trochet know if you have suggestions for revision.

**Continuing Education Program:**

The Continuing Education Program, ***“Binational and Border Health: Shared Challenges and Solutions”*** will be held on Thursday, October 19, 8:00 a.m. to 5:00 p.m. and Friday, October 20, 8:00 a.m. to 12:30 p.m. The Thursday, October 19 continuing education program will be held jointly with our Mexican counterparts at the CANACO in Tijuana, Mexico. The Friday, October 20 continuing education program will take place at the Hilton in San Diego. The continuing education program is co-sponsored by the California Department of Health Services, the Health Officers Association of California, the California Conference of Local Health Officers, the Mexico Ministry of Health and the Baja California State Institute of Public Health Services. The agenda is in draft form because speakers are still being confirmed.

**Hotel Reservations:**

In order to receive the Conference rate of \$110.00 single or double room plus tax per night, please make your hotel reservation by **September 24, 2006**. You may call 619-291-6700 or go

to [www.hiltonsandieghotel.com](http://www.hiltonsandieghotel.com), click on reservations, select your dates and type CDH in the Group Code box. Please reference the California Conference of Local Health Officers (CCLHO) group when making reservations by phone.

### **Dinner Banquet**

The Dinner Banquet will occur Thursday evening at the Cien Años Restaurant in Tijuana. Sandra Shewry, Director, California Department of Health Services and Dr. Roberto Tapia Conyer, Undersecretary of Disease Control and Prevention, Ministry of Health, Mexico, will address the health officers of both California and Mexico regarding topics of mutual interest.

### **HOAC Business Meeting/Luncheon:**

The HOAC Business Meeting/Luncheon will be held Wednesday from 12:00–1:30 p.m. Concurrently, there will be a luncheon for other participants.

### **Fun Run:**

The ***Ninth, Almost Semi-Annual 5K Fun Run, Walk or Crawl*** will be held on Friday morning, 6:30 a.m. – 7:30 a.m. For a \$15 fee you will get a T-Shirt plus see your colleagues in action! Please fill out the “Fun Run” form and fax to (916) 440-7595 by **September 20** so we have your T-Shirt size for ordering. Please pay with the other registration fees. Runners not wishing a T-Shirt may, of course, run for free.

### **Transportation:**

**Driving: 5 South**—Take Sassafras Exit to Laurel Street. Turn right and stay in your right lane. Laurel will turn into Harbor Drive. You will need to get in the far left lane. Continue to Harbor Island Drive and turn left. Go past the Sheraton and veer off to your right. Continue on Harbor Island Drive and you will see the Hilton

**5 North**—Take Hawthorne/San Diego Airport Exit. Take Hawthorne all the way down to Harbor Drive. Turn right and get over to the left lane. Follow Harbor Island Drive. Turn left. Go past the Sheraton and veer off to your right. Continue on Harbor Island Drive and you will see the Hilton.

**By Air:** The Hilton provides complimentary transportation to and from the San Diego Airport (please call from the courtesy phone in baggage claim). The shuttle is on request only and the wait time is approximately 10 minutes.

**Parking:** Currently the parking fee is \$15.00 per night (subject to change). Daytime one-use parking for event attendees is \$8.00.

### **Passports:**

Although passports may not be absolutely necessary to travel to Mexico, all participants should consider having a passport to expedite travel back into the United States. Please check your passport status.

### **Registration/Charges:**

You may register separately for each day of the Meeting: the **CCLHO Business Meeting** on Wednesday, the Continuing Education Program, ***“Binational and Border Health: Shared Challenges and Solutions”*** on Thursday and Friday, or you may register for the Full Conference. Lunches for Wednesday and Thursday are included in the registration fee. Friday’s lunch, the Dinner Banquet, and Continuing Education Credits for physicians and nurses are extra. Please see the registration form for applicable charges. Please return the completed registration form with your check payable to **“CCLHO”** by **October 4, 2006** in order to avoid paying a late fee.

**This Meeting is a legal charge to the local health jurisdiction. There is no state reimbursement for travel.**